
AV Fin/Pro Product Update

Notice Date:
03/18/2018 Release

Recalculate W.I.P.

In **AV Production**, for the Recalculate W.I.P. program, jobs may not be recalculated if they are still in a billing cycle.

What the agency needs to do

When using the Recalculate W.I.P. program, a message may display if the jobs being recalculated are currently in a billing cycle.

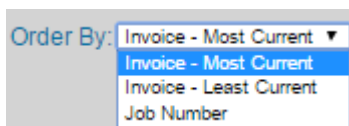


Invoice Reprint Sort Enhancement

In **AV Production**, for the Invoice Reprint program, you can now sort the invoice list in ascending or descending order, enabling you to view the list the way you want.

What the agency needs to do

1. In **AV Production**, expand the **Miscellaneous Reports** folder and then click **Invoice Reprint**.
2. Click **Invoices**.
3. From the **Order By** field, select either **Invoices – Most Current** to sort in descending order or **Invoices- Least Current** to sort in ascending order.



ExpenseCategory-Level Export Enhancement

In **AV Production**, for ExpenseCategory-Level Export program, additional details are now exported.

What the agency needs to do

When exporting using the ExpenseCategory-Level Export, additional details are now displayed. These include:

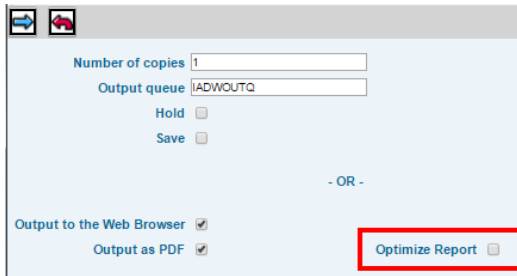
- **Account:** Assigned to the expense category from the data base. This is the default account that will be posted but can or will be changed at Expense.
- **Approval time:** When the expense was approved.

Report Optimization

Spectra AV reports now enable you to select the **Optimize Report** check box, which increase the report's font size and reduces report white space enabling for better readability. The option can be run either at the time of requesting the report or once the report has been sent to the spool file.

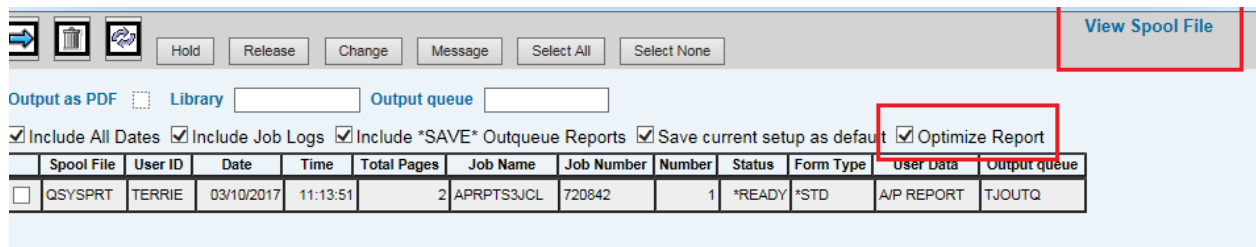
What the agency needs to do

You can select **Optimize Report** at the time you request the report.



A screenshot of a web-based report generation interface. It features several input fields and checkboxes. The 'Number of copies' field is set to 1, and the 'Output queue' is set to 'ADWOUTQ'. There are 'Hold' and 'Save' checkboxes, both of which are unchecked. Below these, there is a separator '- OR -'. At the bottom, there are two checked checkboxes: 'Output to the Web Browser' and 'Output as PDF'. The 'Optimize Report' checkbox is highlighted with a red box and is currently unchecked.

You can also select **Optimize Report** once the report has been sent to the spool file. To select Optimize Report this way, click **Reports** at the top of the browser and then click **Optimize Report** in the **View Spool File** window.



A screenshot of the 'View Spool File' window. The top toolbar includes buttons for 'Hold', 'Release', 'Change', 'Message', 'Select All', and 'Select None'. A 'View Spool File' button is highlighted with a red box. Below the toolbar, there are several checkboxes: 'Output as PDF' (unchecked), 'Library' (empty), 'Output queue' (empty), 'Include All Dates' (checked), 'Include Job Logs' (checked), 'Include *SAVE* Outqueue Reports' (checked), 'Save current setup as default' (checked), and 'Optimize Report' (checked). The 'Optimize Report' checkbox is highlighted with a red box. Below the checkboxes is a table with the following data:

Spool File	User ID	Date	Time	Total Pages	Job Name	Job Number	Number	Status	Form Type	User Data	Output Queue
QSYSPRT	TERRIE	03/10/2017	11:13:51	2	APRPTS3JCL	720842	1	*READY	*STD	A/P REPORT	TJOUTQ